



2024 PROPOSED BUDGETS SPECIAL REVENUE FUNDS AND POLICE CONTRACTUAL OVERTIME FUND

The following fund budget requests will be on consent at the November 13, 2023 City Council meeting for the Council's approval. These funds ***do not receive property tax support***. These documents will also be posted on the City's budget web page www.blm.mn/budget:

Special Revenue Funds

(Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes.)

- **Fund 2700 – DWI Forfeiture**
- **Fund 2710 – Enhanced 911**
- **Fund 2720 – State Drug Forfeiture**
- **Fund 2725 – Federal DOJ Drug Forfeiture**
- **Fund 2726 – Federal Treasury Drug Forfeiture**
- **Fund 2300 - South Loop Revolving Dev.**
- **Fund 2350 - Creative Placemaking**
- **Fund 2600 – Cemetery**

Enterprise Funds

(Enterprise funds sell goods or services to the public for a fee.)

- **Fund 6700 – Police Contractual Overtime Services**

Fund 2700, DWI (Driving While Intoxicated) Forfeiture Fund

This fund accumulates proceeds from the sale of vehicles seized in DWI arrests and forfeited in accordance with Minnesota law and through court order. Minnesota law restricts the use of forfeiture funds to be used for only certain police and legal expenditures. The primary objective of this fund is to remove vehicles from chronic offenders. A secondary objective is to offset the costs of DWI enforcement. There are both legal and police expenditures accounted for in this fund.

Revenues

Total budgeted revenues are \$51,000 for 2024 with DWI forfeiture revenues at \$50,000 and interest at \$1,000.

Expenditures

Salary and benefit costs of police personnel directly involved in the disposal of seized vehicles are accounted for in this fund as are expenses of the Crime Victim Liaison in the Legal Department. The salary and benefits of the Crime Victim Liaison position has been funded by a grant from the Minnesota Department of Public Safety since 2017. Since there has recently been questions about future grant funding, the full salary for the Crime Victim Liaison has been budgeted in the DWI Forfeiture fund for 2024. If not needed for 2024 due to adequate grant funds, the unspent money will remain in the fund balance to be used for future years. DWI Forfeiture expenditures are split into three activities: Police, Legal, and Seizure/Disposal. Total costs are budgeted at \$178,742 in 2024.

DWI Forfeiture 2024 Budget Request

	2022 Actual	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues					
Forfeitures	\$ 51,883	\$ 35,000	\$ 50,000	\$ 15,000	42.86%
Permits and Licenses				-	0.00%
Intergovernmental				-	0.00%
Interest Income	(18,133)	1,000	1,000	-	0.00%
Other Revenues				-	0.00%
Transfers from Other Funds				-	0.00%
Total Revenues	33,751	36,000	51,000	15,000	41.67%
Expenditures					
Salaries and Benefits	231	8,000	122,709	114,709	1433.86%
Materials, Supplies, & Services	9,545	36,746	36,931	185	0.50%
Internal Charges	19,449	9,046	19,102	10,056	
Capital Outlay	-	-	-	-	0.00%
Transfer to Other Funds				-	0.00%
Total Expenditures	\$ 29,225	\$ 53,792	\$ 178,742	\$ 124,950	232.29%
Less Expenses Charged to Other Funds	-	-	-	-	0.00%
Net Total Expenditures	\$ 29,225	\$ 53,792	\$ 178,742	\$ 124,950	232.29%
Revenues less Expenditures	\$ 4,525	\$ (17,792)	\$ (127,742)	\$ (109,950)	617.99%

Fund 2710, Enhanced 911

This Special Revenue fund receives a monthly distribution from the Minnesota Department of Public Safety Division of Emergency Communications Networks (DPS-ECN). The DPS-ECN collects fees from each landline, VOIP, and cellular telephone services provider that operates in Minnesota and distributes these funds to Public Safety Answering Points (PSAPs) across the State such as the City of Bloomington Dispatch Center. Effective July 2021, the DPS-ECN increased the monthly distribution

to eligible counties, cities, and other government entities by 100% until 2025 which will double the typical amount received in the City's Enhanced 911 fund for the next three years.

These funds must be used to pay for the implementation, operation, maintenance, enhancement, and expansion of enhanced 911 service, including the acquisition of necessary equipment. This includes purchasing, leasing, and/or maintaining the technology and equipment necessary to deliver a 911 call, identify the location of the caller, communicate with the caller, and dispatch appropriate emergency response resources. Funds may also be used for technology and equipment necessary to support public alert and warning capabilities or fund training opportunities for PSAP employees that are related to equipment proficiency, operational skills, employee wellness, and professional development.

Revenues

The budget reflects this increase in funds from the DPS-ECN for 2024.

Expenditures

Operating expenditures are budgeted at \$ 321,932 in of which \$87,242 will be used to offset expenses related to the operation of the 911 dispatch and communications center in the General Fund. \$188,000 is budgeted in 2024 for a VIPR Dispatch phone system upgrade.

**Enhanced 911
2024 Budget Request**

	2022 Actual	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues					
Program Income					0.00%
Permits and Licenses				-	0.00%
Intergovernmental	227,878	225,065	225,065	(0)	0.00%
Interest Income	(3,062)	100	100	-	0.00%
Other Revenues				-	0.00%
Transfers from Other Funds				-	0.00%
Total Revenues	224,815	225,165	225,165	(0)	0.00%
Expenditures					
Salaries and Benefits					0.00%
Materials, Supplies, & Services	36,499	43,800	46,690	2,890	6.60%
Internal Charges	82,234	84,701	87,242		
Capital Outlay	-	-	188,000	188,000	0.00%
Transfer to Other Funds	50,000	55,000	-	(55,000)	-100.00%
Total Expenditures	\$ 168,733	\$ 183,501	\$ 321,932	\$ 138,431	75.44%
Less Expenses Charged to Other Funds	-	-	-	-	0.00%
Net Total Expenditures	\$ 168,733	\$ 183,501	\$ 321,932	\$ 138,431	75.44%
Revenues less Expenditures	\$ 56,083	\$ 41,664	\$ (96,767)	\$ (138,431)	-332.25%

Fund 2720, State Drug Forfeiture Fund

This fund accounts for proceeds from the sale of assets seized in State drug related arrests and court ordered forfeitures. The funds must be spent for law enforcement purposes per Minnesota Statute. Federal Department of Justice (DOJ) drug forfeitures and Federal Treasury related drug forfeiture funds were transferred out of this fund in 2018 to separate funds per Department of Justice guidelines. Federal DOJ funds were moved to Fund 2725 and Federal Treasury funds were moved to Fund.

Revenues

The 2024 State drug forfeitures revenue is budgeted at \$5,000, and the Interest revenue is budgeted at \$1,000. Revenue forecasting is conservative because 2019, 2020 and 2021 have had a downward trend.

Expenditures

The proposed expenditures for 2024 are budgeted at \$30,000.

**State Drug Forfeiture
2024 Budget Request**

	2022 Actual	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues					
Forfeitures	\$ 11,149	\$ 5,000	\$ 5,000	-	0.00%
Permits and Licenses				-	0.00%
Intergovernmental				-	0.00%
Interest Income	(3,337)	500	500	-	0.00%
Other Revenues				-	0.00%
Transfers from Other Funds				-	0.00%
Total Revenues	7,812	5,500	5,500	-	0.00%
Expenditures					
Salaries and Benefits					0.00%
Materials, Supplies, & Services	43,364	30,000	30,000	-	0.00%
Internal Charges					
Capital Outlay				-	0.00%
Transfer to Other Funds	50,000	-	-	-	0.00%
Total Expenditures	\$ 93,364	\$ 30,000	\$ 30,000	\$ -	0.00%
Less Expenses Charged to Other Funds	-	-	-	-	0.00%
Net Total Expenditures	\$ 93,364	\$ 30,000	\$ 30,000	\$ -	0.00%
Revenues less Expenditures	\$ (85,552)	\$ (24,500)	\$ (24,500)	\$ -	0.00%

Fund 2725, Federal Department of Justice Drug Forfeiture Fund

This fund accounts for proceeds from the sale of assets seized in Federal Department of Justice (DOJ) drug related arrests and court ordered forfeitures. The funds must be separately tracked and spent according to DOJ guidelines. Federal DOJ funds were moved to this fund in 2018. Revenues and expenditures are not included with the City’s pooled cash and are kept in a separate bank account that is only for Federal DOJ Drug Forfeitures.

Revenues

For 2024 the Federal DOJ drug forfeitures revenue is projected at \$15,000.

Expenditures

Proposed expenditures for 2024 are also budgeted at \$15,000.

Federal DOJ Forfeiture 2024 Budget Request

	2022 Actual	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues					
Forfeitures	\$ 7,020	\$ 30,000	\$ 15,000	\$ (15,000)	-50.00%
Permits and Licenses				-	0.00%
Intergovernmental				-	0.00%
Interest Income	-	-	-	-	0.00%
Other Revenues	18,663	-	-	-	0.00%
Transfers from Other Funds				-	0.00%
Total Revenues	25,683	30,000	15,000	(15,000)	-50.00%
Expenditures					
Salaries and Benefits					0.00%
Materials, Supplies, & Services	215,328	15,000	15,000	-	0.00%
Internal Charges					
Capital Outlay	31,978	20,000	15,000	(5,000)	-25.00%
Transfer to Other Funds	-	-	-	-	0.00%
Total Expenditures	\$ 247,306	\$ 35,000	\$ 30,000	\$ (5,000)	-14.29%
Less Expenses Charged to Other Funds	-	-	-	-	0.00%
Net Total Expenditures	\$ 247,306	\$ 35,000	\$ 30,000	\$ (5,000)	-14.29%
Revenues less Expenditures	\$ (221,623)	\$ (5,000)	\$ (15,000)	\$ (10,000)	200.00%

Fund 2726, Federal Treasury Forfeiture Fund

This fund accounts for proceeds from the sale of assets seized in Federal Treasury drug related arrests and court ordered forfeitures that involve the Internal Revenue Service (IRS) in cases of money laundering. The funds must be separately tracked and spent according to Federal guidelines. These funds cannot be combined with Federal DOJ drug forfeiture funds and were moved to this fund in 2018. Revenues and expenditures are not included with the City's pooled cash and are kept in a separate bank account that is only for Federal Treasury Drug Forfeitures.

Revenues

There are currently no projected Federal Treasury forfeiture revenues budgeted for 2024 as these types of revenues are infrequent.

Expenditures

Proposed expenditures are budgeted at \$120 in 2024 for banking fees necessary to comply with the requirement of needing a separate bank account for these funds.

Federal Treasury Forfeiture 2024 Budget Request

	2022 Actual	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues					
Forfeitures	\$ 2,062	\$ -	\$ -	\$ -	0.00%
Permits and Licenses				-	0.00%
Intergovernmental				-	0.00%
Interest Income	-	-	-	-	0.00%
Other Revenues				-	0.00%
Transfers from Other Funds				-	0.00%
Total Revenues	2,062	-	-	-	0.00%
Expenditures					
Salaries and Benefits					0.00%
Materials, Supplies, & Services	68,395	120	120	-	0.00%
Internal Charges					
Capital Outlay	-	-	-	-	0.00%
Transfer to Other Funds				-	0.00%
Total Expenditures	\$ 68,395	\$ 120	\$ 120	\$ -	0.00%
Less Expenses Charged to Other Funds	-	-	-	-	0.00%
Net Total Expenditures	\$ 68,395	\$ 120	\$ 120	\$ -	0.00%
Revenues less Expenditures	\$ (66,333)	\$ (120)	\$ (120)	\$ -	0.00%

Fund 2300, South Loop Revolving Development Services Fund

The South Loop Revolving Development Services Fund was established in 1999 to account for building permit surcharges collected for development in the South Loop District. The surcharge provides funding for planning, engineering, and environmental studies which expedite entitlement approval of individual redevelopment projects.

In the past, to the extent that total expenses exceeded revenue, the South Loop Development Fund (SLDF), a capital fund, has made transfers to this fund that have been repaid.

Revenues:

The 2024 revenue is budgeted at \$245,855 with South Loop permit surcharge fees of \$243,750 and interest of \$2,105.

Expenditures:

Professional services and staff costs are budgeted at \$429,000 in 2024. Whether the City uses internal staff or external consultants for the work depends on the development workload. If more development is occurring, the City will rely upon consultants more, and vice versa.

South Loop Redevelopment Services 2024 Budget Request

	2022 Actual	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues					
Program Income	\$ 246,910	\$ 388,000	\$ 243,750	(144,250)	-37.18%
Permits and Licenses				-	0.00%
Intergovernmental				-	0.00%
Interest Income	(23,314)	2,432	2,105	(327)	-13.45%
Other Revenues				-	0.00%
Transfers from Other Funds				-	0.00%
Total Revenues	223,595	390,432	245,855	(144,577)	-37.03%
Expenditures					
Salaries and Benefits	3,787	30,000	34,000	4,000	13.33%
Materials, Supplies, & Services	9,998	160,000	395,000	235,000	146.88%
Internal Charges	25,000	-	-	-	
Capital Outlay				-	0.00%
Transfer to Other Funds	-	-	-	-	0.00%
Total Expenditures	\$ 38,785	\$ 190,000	\$ 429,000	\$ 239,000	125.79%
Less Expenses Charged to Other Funds	-	-	-	-	0.00%
Net Total Expenditures	\$ 38,785	\$ 190,000	\$ 429,000	\$ 239,000	125.79%
Revenues less Expenditures	\$ 184,811	\$ 200,432	\$ (183,145)	\$ (383,577)	-191.38%

Fund 2350 – Creative Placemaking

Creative Placemaking works to build vibrant, distinctive, and sustainable communities through the arts. It engages artists and others in building social fabric and local economies while making physical improvements, leveraging the distinctive character and creative and cultural resources of each place.

Revenues

Revenue budgeted for 2024 is a transfer of \$430,000 from the South Loop Capital Improvement Fund for Creative Placemaking within South Loop and a transfer of \$200,000 from the Port Authority for Creative Placemaking projects City-wide.

Expenditures

2024 proposed expenditures are \$630,000 of which \$123,186 is allocated to salaries and benefits. The allocation of the Creative Placemaking Director's salary is 80% to the Creative Placemaking Fund and 20% is to the Port Authority.

Creative Placemaking Fund 2024 Budget Request

	2022 Actual	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues					
Program Income				-	0.00%
Permits and Licenses				-	0.00%
Intergovernmental				-	0.00%
Interest Income	(28,838)	-	-	-	0.00%
Other Revenues	-	200,000	200,000	-	0.00%
Transfers from Other Funds	430,000	430,000	430,000	-	0.00%
Total Revenues	401,162	630,000	630,000	-	0.00%
Expenditures					
Salaries and Benefits	109,768	116,256	123,186	6,930	5.96%
Materials, Supplies, & Services	87,599	286,225	337,250	51,025	17.83%
Internal Charges	10,931	11,296	12,214	918	
Capital Outlay	50,625	400,000	157,350	(242,650)	-60.66%
Transfer to Other Funds	-	-	-	-	0.00%
Total Expenditures	\$ 258,923	\$ 813,778	\$ 630,000	\$ (183,778)	-22.58%
Less Expenses Charged to Other Funds	-	-	-	-	0.00%
Net Total Expenditures	\$ 258,923	\$ 813,778	\$ 630,000	\$ (183,778)	-22.58%
Revenues less Expenditures	\$ 142,239	\$ (183,778)	\$ -	\$ 183,778	-100.00%

Fund 2600, Cemetery

The Bloomington Cemetery is owned and maintained by the City of Bloomington. The cemetery was established in 1856 by Oak Grove Presbyterian Church and acquired by the Town of Bloomington in 1864. The City Clerk's Office maintains the records of the Cemetery, which date back to the 1800s. They sell lots and assist mortuaries with burial arrangements. The City is required to keep \$325,000 in the working capital balance of this fund for perpetual care per State statute (13 acres x \$25,000.)

Eligibility for interment is **open to all** with preferred pricing for those who:

- Lived in Bloomington for at least ten years or
- Are spouses or children and their spouses or the parents, grandparents, or grandchildren of those qualifying above.

A real estate parcel was acquired in 2014 to expand the cemetery northward. Prior to the purchase of this lot the cemetery had sufficient unsold lots to last three to five years. Development of this lot will expand the inventory to last an additional 25 years. The strategic plan for this fund is to purchase property from willing sellers along Lyndale Avenue, near the current cemetery, and develop both the residential lot and the part of the out lot directly behind the residence. This will keep the cemetery viable for approximately 25 years for each lot purchased. The long-term model for this fund shows infrequent property purchases every fifteen years or so, depending upon willing sellers.

2024 revenues are budgeted at \$213,415. 2024 expenditures are budgeted at \$210,656.

Cemetery Fund 2600 2024 Budget Request

	2022 Actual	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues					
Program Income	190,965	198,615	208,015	9,400	4.73%
Permits and Licenses				-	0.00%
Intergovernmental					0.00%
Interest Income	(14,542)	6,600	5,400	(1,200)	-18.18%
Other Revenues				-	0.00%
Transfers from Other Funds				-	0.00%
Total Revenues	176,423	205,215	213,415	8,200	4.00%
Expenditures					
Salaries and Benefits				-	0.00%
Materials, Supplies, & Services	-	15,750	15,750	-	0.00%
Internal Charges	222,789	209,335	194,906	(14,429)	-6.89%
Capital Outlay	21,521	-	-	-	0.00%
Transfer to Other Funds				-	0.00%
Total Expenditures	\$ 244,309	\$ 225,085	\$ 210,656	\$ (14,429)	-6.41%
Less Expenses Charged to Other Funds	-	-	-	-	0.00%
Net Total Expenditures	\$ 244,309	\$ 225,085	\$ 210,656	\$ (14,429)	-6.41%
Revenues less Expenditures	\$ (67,886)	\$ (19,870)	\$ 2,759	\$ 22,629	-113.89%

Fund 6700 – Police Contractual Overtime

The Bloomington Police Department provides contractual overtime (COT) services to businesses and individuals that hold special events or functions that require police services beyond that which would routinely be available in the community. The entity contracting for the police services is invoiced for the police overtime wage costs, plus wage related payroll expenses and overhead.

Fees

It is the City's policy to charge for the full salary plus overtime of the police officers assigned. An overhead rate of 23.4% is included to cover additional PERA and Medicare costs and the staff time required to administer this program needed for scheduling, payroll processing, and billing.

Revenues

For 2024 the revenue is budgeted at \$1,178,000. When less revenue is collected, it is reflected as reduced costs to this fund. The COVID19 pandemic with the shutdown of businesses and especially the Mall of America reduced the request for COT in 2020, but it has increased in the past three years.

Expenditures

The 2024 proposed expenditures are also \$1,178,000 of which \$1,123,000 is allocated to contractual overtime and related benefits of officers.

Police COT 2024 Budget Request

	2022 Actual	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues					
Program Income	1,141,590	932,529	1,178,000	245,471	26.32%
Permits and Licenses				-	0.00%
Intergovernmental				-	0.00%
Interest Income				-	0.00%
Other Revenues				-	0.00%
Transfers from Other Funds				-	0.00%
Total Revenues	1,141,590	932,529	1,178,000	245,471	26.32%
Expenditures					
Salaries and Benefits	1,005,713	897,756	1,123,000	225,244	25.09%
Materials, Supplies, & Services	-	3,811	-	(3,811)	-100.00%
Internal Charges	15,314	15,962	16,246	284	1.78%
Capital Outlay				-	0.00%
Transfer to Other Funds	120,562	15,000	38,754	23,754	158.36%
Total Expenditures	\$ 1,141,590	\$ 932,529	\$ 1,178,000	\$ 245,471	26.32%
Less Expenses Charged to Other Funds	-	-	-	-	0.00%
Net Total Expenditures	\$ 1,141,590	\$ 932,529	\$ 1,178,000	\$ 245,471	26.32%
Revenues less Expenditures	\$ -	\$ -	\$ -	\$ -	0.00%