



Public Works Department 2024 Budget Presentation

Monday, October 30, 2023



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AGENDA

- *Department Overview*
- *2024 vs 2023 Budget Request*
- *Full-Time & Part-Time Employee Positions*
- *Explanation of 2024 Budget Changes*
- *New & Ongoing Initiatives*
- *Challenges*
- *Discussion*



Public Works Department

Public Works maintains streets and infrastructure, provides engineering services, protects Bloomington's wetlands, delivers clean, safe drinking water, and wastewater services, manages the solid waste and recycling program and coordinates sustainability initiatives.

Engineering Division: Engineering Services, Street Design and Construction, Stormwater Resources, Traffic and Transportation Management

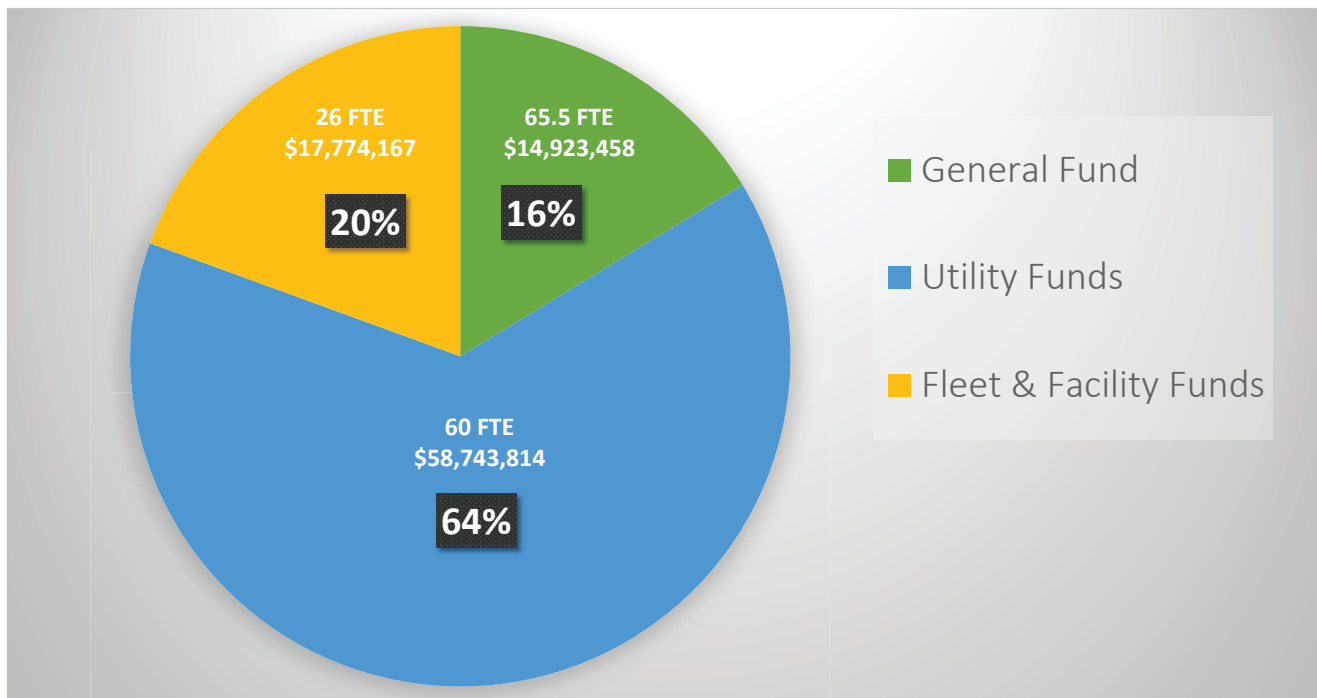
Maintenance Division: Equipment, Facilities, Streets, and Traffic Maintenance

Utilities Division: Customer Service, Wastewater Collection, Water Distribution, Water Treatment Plant

Administration Division: Budgeting and Accounting, Solid Waste & Recycling, Sustainability Initiatives, Safety and Training.



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Public Works - General Fund
2024 Budget Request
Including Park Maintenance in 2023 Budget

	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues				
Program Income	\$ 5,000	\$ 5,000	\$ -	0.00%
Permits and Licenses	34,000	34,000	-	0.00%
Intergovernmental	-	-	-	0.00%
Other Revenues	50,000	50,000	-	0.00%
Transfers from Other Funds	1,562,430	1,604,203	41,773	2.67%
Total Revenues	1,651,430	1,693,203	41,773	2.53%
Expenditures				
Salaries and Benefits	12,099,067	8,928,222	(3,170,845)	-26.21%
Materials, Supplies, & Services	5,280,034	4,255,664	(1,024,370)	-19.40%
Internal Charges	6,531,666	5,035,647	(1,496,019)	-22.90%
Capital Outlay	249,858	83,000	(166,858)	-66.78%
Transfer to Other Funds	-	-	-	0.00%
Total Expenditures	\$ 24,160,625	\$ 18,302,533	\$ (5,858,092)	-24.25%
Less Expenses Charged to Other Funds	(3,574,306)	(3,379,075)	195,231	-5.46%
Net Total Expenditures	\$ 20,586,319	\$ 14,923,458	\$ (5,662,861)	-27.51%
Revenues less Expenditures	\$ (18,934,889)	\$ (13,230,255)	\$ 5,704,634	-30.13%



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Public Works - General Fund
2024 Budget Request
Not including Park Maintenance in 2023 Budget

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Revenues				
Program Income	\$ 5,000	\$ 5,000	\$ -	0.00%
Permits and Licenses	34,000	34,000	-	0.00%
Intergovernmental	-	-	-	0.00%
Other Revenues	50,000	50,000	-	0.00%
Transfers from Other Funds	1,562,430	1,604,203	41,773	2.67%
Total Revenues	1,651,430	1,693,203	41,773	2.53%
Expenditures				
Salaries and Benefits	8,517,323	8,928,222	410,899	4.82%
Materials, Supplies, & Services	4,012,049	4,255,664	243,615	6.07%
Internal Charges	4,420,503	5,035,647	615,144	13.92%
Capital Outlay	83,000	83,000	-	0.00%
Transfer to Other Funds	-	-	-	0.00%
Total Expenditures	\$ 17,032,875	\$ 18,302,533	\$ 1,269,658	7.45%
Less Expenses Charged to Other Funds	(3,280,656)	(3,379,075)	(98,419)	3.00%
Net Total Expenditures	\$ 13,752,219	\$ 14,923,458	\$ 1,171,239	8.52%
Revenues less Expenditures	\$ (12,100,789)	\$ (13,230,255)	\$ (1,129,466)	9.33%



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Public Works Employees in the General Fund

Description	FULL-TIME	PART-TIME
DIRECTOR OF PUBLIC WORKS	1.00	
DEPUTY DIRECTOR OF PUBLIC WORKS	1.00	
PUBLIC WORKS ACCOUNTANT	1.00	
OFFICE COORDINATOR	1.00	
SUSTAINABILITY COORDINATOR	1.00	
SUSTAINABILITY SPECIALIST	1.00	
CITY ENGINEER	1.00	
TRAFFIC & TRANSPORTATION ENGINEER	1.00	
OFFICE SUPPORT SPECIALIST	2.00	
SENIOR CIVIL ENGINEER	1.00	
CIVIL ENGINEER	2.00	
PROFESSIONAL LAND SURVEYOR	1.00	
SENIOR ENGINEERING TECHNICIAN	4.00	
ENGINEERING TECHNICIAN	8.00	
ASSISTANT TRAFFIC ENGINEER	1.00	
CIVIL ENGINEER	1.00	
SENIOR ENGINEERING TECHNICIAN	2.00	
ENGINEERING TECHNICIAN	2.00	
MAINTENANCE SUPERINTENDENT	1.00	
OFFICE SUPPORT SPECIALIST	2.00	
SIGNAL INSTRUMENTATION TECHNICIAN	3.00	
TRAFFIC TECHNICIAN	1.00	
ENGINEERING TECHNICIAN	1.00	
ASSISTANT MAINTENANCE SUPERINTENDENT	1.00	
STREET MAINTENANCE SUPERVISORS	2.00	
EQUIPMENT OPERATOR	11.00	
EQUIPMENT OPERATOR	2.00	
EQUIPMENT OPERATOR	2.00	
EQUIPMENT OPERATOR	7.00	
PT TRAFFIC MANAGEMENT COORDINATOR (.75 FTE)		1.00
	65.00	1.00

All 29 Park Maintenance employees moved to the Parks & Recreation Department.

Explanation of 2024 General Fund Budget Changes



- Inflationary increases related to wages & materials
- **Notable** – Parks maintenance activities now in Parks & Rec budget
- **Notable** – Contracting for large part of seal coating
 - Part of South Metro Consortium Contract
 - No longer able to get bids for oil
 - Staff is now focusing more on ROW maintenance
 - Changes expected to be budget neutral

Public Works Fleet Fund 2024 Budget Request

	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues				
Internal Revenue from other Departments	\$ 7,485,521	\$ 8,365,259	\$ 879,738	11.75%
Permits and Licenses			-	0.00%
Intergovernmental	-	-	-	0.00%
Interest Income	25,000	25,000	-	0.00%
Other Revenues	200,000	150,000	(50,000)	-25.00%
Transfers from Other Funds	-	-	-	0.00%
Total Revenues	7,710,521	8,540,259	829,738	10.76%
Expenditures				
Salaries and Benefits	1,497,360	1,544,582	47,222	3.15%
Materials, Supplies, & Services	2,540,800	2,600,600	59,800	2.35%
Internal Charges	1,568,941	1,576,499	7,558	
Capital Outlay	3,390,000	3,510,000	120,000	3.54%
Transfer to Other Funds			-	0.00%
Total Expenditures	\$ 8,997,101	\$ 9,231,681	\$ 234,580	2.61%
Less Expenses Charged to Other Funds	-	-	-	0.00%
Net Total Expenditures	\$ 8,997,101	\$ 9,231,681	\$ 234,580	2.61%
Revenues less Expenditures	\$ (1,286,580)	\$ (691,422)	\$ 595,158	-46.26%

FLEET FUND - FUND 7100								
	2020	2021	2022	2023	2024	2025	2026	2027
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	BUDGET REQUE ST	PROJECTED	PROJECTED	PROJECTED
REVENUES:								
MAINTENANCE CHARGES TO DEPARTMENTS	5,375,814	4,907,948	4,824,275	4,423,463	5,150,101	5,922,616	6,514,878	6,840,622
REPLACEMENT CHARGES TO DEPARTMENTS	2,090,587	2,559,842	2,264,938	3,062,058	3,215,158	4,340,463	4,774,510	4,917,745
INTEREST	99,128	(21,382)	(230,300)	25,000	25,000	25,250	25,503	25,758
TRANSFERS IN	35,320		440,040	550,000				
OTHER REVENUE	332,547	244,340	158,668	200,960	150,000	200,000	200,000	200,000
TOTAL REVENUES	7,933,396	7,690,748	7,457,621	8,261,481	8,540,259	10,488,329	11,514,890	11,984,124
EXPENSES:								
WAGES & BENEFITS	1,609,756	1,343,676	1,399,917	1,497,360	1,544,582	1,583,197	1,944,545	1,993,159
MATERIALS & SUPPLIES	1,812,828	2,062,173	2,367,905	2,568,568	2,600,600	2,678,618	2,758,977	2,841,746
INTERNAL EXPENSES	1,616,838	1,428,373	1,416,650	1,568,941	1,576,499	1,623,794	1,672,508	1,722,683
CAPITAL	3,303,085	2,042,179	2,017,102	5,794,473	3,510,000	4,687,400	4,851,253	5,020,835
TOTAL EXPENSES	8,342,507	6,876,400	7,201,574	11,429,342	9,231,681	10,573,009	11,227,282	11,578,422
	112%	118%	112%	99%	71%	64%	72%	83%
GAIN / (LOSS)	(409,111)	814,347	256,047	(3,167,861)	(691,422)	(84,679)	287,608	405,702
TOTAL WORKING CAPITAL BALANCE	4,681,203	5,495,550	5,751,597	2,583,736	1,892,314	1,807,635	2,095,243	2,500,944

**Public Works
Employees in
the Fleet Fund**

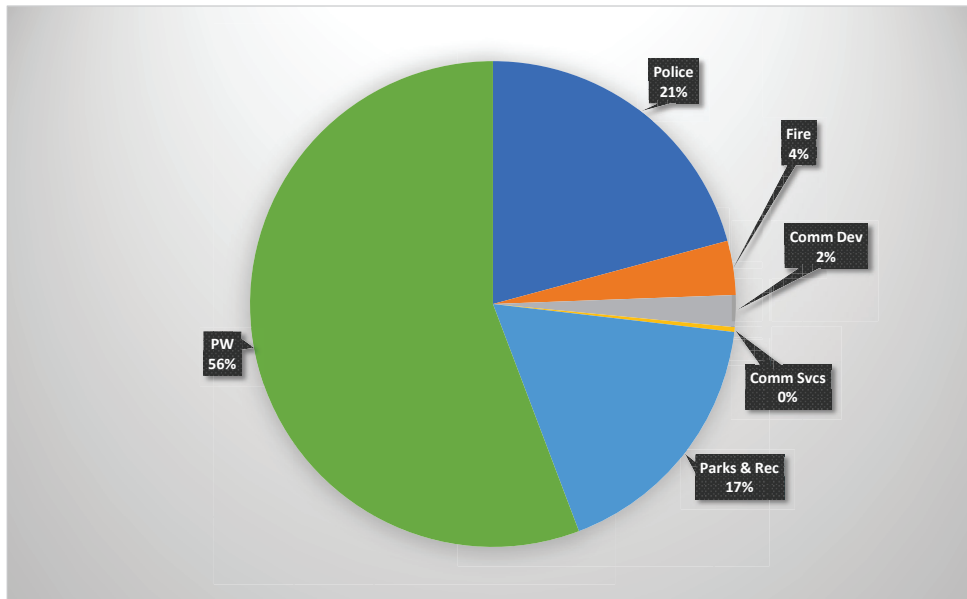
Description	FULL-TIME
FLEET MANAGER	1.00
FLEET MAINTENANCE SUPERVISOR	1.00
FLEET TECHNICIAN	9.00
OFFICE SUPPORT SPECIALIST	1.00
	12.00

Fleet Maintenance Charges to Departments

Department	2023 Budget	2024 Budget	Change
Police	798,137	1,070,245	272,108
Fire	124,827	185,091	60,264
Community Development	108,594	108,948	354
Community Services	9,124	16,215	7,091
*Parks & Recreation	35,438	894,772	859,334
*Public Works	3,342,497	2,867,756	-474,741

**Park maintenance moving from Public Works to Parks and Recreation*

Fleet Maintenance Charges to Departments

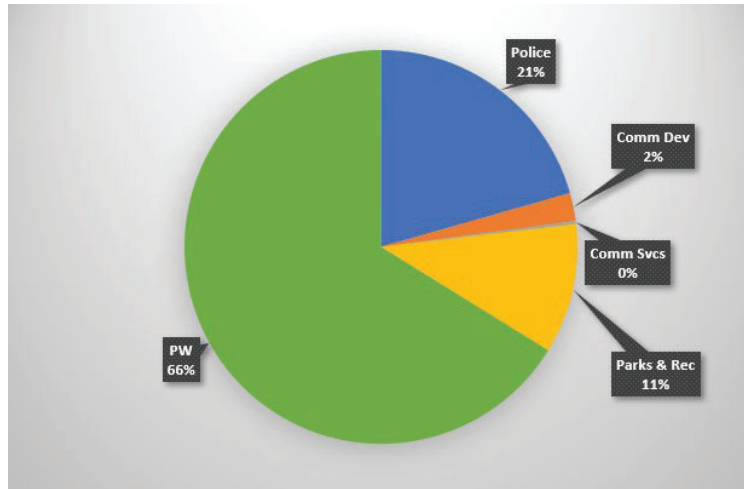


Fleet Replacement Charges to Departments

Department	2023 Budget	2024 Budget	Change
Police	543,543	661,526	117,983
Community Development	83,846	74,231	-9,615
Community Services	6,957	7,454	497
*Parks & Recreation	12,956	342,517	329,561
*Public Works	2,410,176	2,126,376	-283,800

**Park maintenance moving from Public Works to Parks and Recreation*

Fleet Replacement Charges to Departments



Pressures on Fleet budget

- Vehicle order cancellations – reorders more expensive
- Continued increased costs for new vehicles
 - Examples:
 - One-ton pick up 2022 price \$31,000, 2023 price \$51,000
 - Wide-area mower 2022 price \$136,000, 2023 price \$176,000
- Diminishing discounts for purchasing vehicles from contracts
- Increase in part costs
- Increase in rates paid for outsourced work
- Replenish fund balance depleted to keep levy increases lower

Public Works Facilities Fund 2024 Budget Request

	2023 Budget	2024 Budget	\$ from 2023	% from 2023
Revenues				
Internal Revenue from other Departments	\$ 6,480,044	\$ 6,853,244	\$ 373,200	5.76%
Permits and Licenses	-	-	-	0.00%
Intergovernmental	-	-	-	0.00%
Interest Income	150,000	150,000	-	0.00%
Other Revenues	-	-	-	0.00%
Transfers from Other Funds	-	-	-	0.00%
Total Revenues	6,630,044	7,003,244	373,200	5.63%
Expenditures				
Salaries and Benefits	1,731,171	1,830,419	99,248	5.73%
Materials, Supplies, & Services	2,248,659	2,608,550	359,891	16.00%
Internal Charges	1,007,833	1,051,392	43,559	4.33%
Capital Outlay	2,370,000	3,052,125	682,125	28.78%
Transfer to Other Funds	-	-	-	0.00%
Total Expenditures	\$ 7,357,663	\$ 8,542,486	\$ 1,184,823	16.10%
Less Expenses Charged to Other Funds	-	-	-	0.00%
Net Total Expenditures	\$ 7,357,663	\$ 8,542,486	\$ 1,184,823	16.10%
Revenues less Expenditures	\$ (727,619)	\$ (1,539,242)	\$ (811,623)	111.54%



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FACILITY MAINTENANCE - FUND 7700

	2020	2021	2022	2023	2024	2025	2026	2027
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	BUDGET REQUEST	PROJECTED	PROJECTED	PROJECTED
REVENUE S:								
CHARGES TO DEPARTMENTS	13,115,333	12,664,566	6,489,697	6,480,044	6,853,244	7,187,681	7,538,840	7,868,855
TRANSFER IN FROM OTHER FUNDS	289,490	684,000	744,008	750,545	-	3,068,554	-	-
AMERICAN RESCUE PLAN FUNDS			30,894	1,969,106				
OTHER REVENUE	115,801	37,825	24,565	-	-	-	-	-
INTEREST	309,074	(68,872)	(385,743)	150,000	150,000	150,000	150,000	150,000
TOTAL REVENUES	13,829,698	13,317,519	6,903,421	9,349,696	7,003,244	10,406,235	7,688,840	8,018,855
EXPENSE S:								
SALARIES & BENEFITS	3,842,446	4,120,786	1,245,207	1,731,171	1,829,919	2,002,430	2,164,499	2,232,509
MATERIALS & SUPPLIES	2,563,305	3,050,336	2,180,768	2,248,659	2,608,780	2,684,203	2,761,832	2,841,732
DEBT SERVICE	648,776	641,387	-	-	-	-	-	-
CAPITAL OUTLAY	2,244,519	831,247	6,239,246	2,370,000	3,052,125	1,648,983	5,623,168	367,120
INTERNAL EXPENSES	2,713,987	3,211,721	915,362	1,860,583	1,051,662	1,083,212	1,115,708	1,149,179
TRANSFER OUT	-	1,236,252	500,000	-	-	-	-	-
TOTAL EXPENSES	12,013,033	13,091,729	11,080,583	8,210,413	8,542,486	7,418,828	11,665,207	6,590,540
TOTAL GAIN (LOSS)	1,816,664	225,790	(4,177,163)	1,139,283	(1,539,242)	2,987,407	(3,976,367)	1,428,314
	88%	83%	79%	90%	75%	106%	104%	90%
TOTAL WORKING CAPITAL BALANCE	14,603,038	14,828,829	10,651,666	11,790,949	10,251,707	13,239,114	9,262,747	10,691,061
TOTAL WORKING CAPITAL GOAL	16,570,044	17,933,215	13,443,552	13,039,347	13,689,390	12,447,527	8,864,359	11,839,601



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**Public Works
Employees in the
Facilities Fund**

Description	FULL-TIME
ASSISTANT MAINTENANCE SUPERINTENDENT	1.00
FACILITIES MANAGER	1.00
FACILITIES MAINTENANCE SUPERVISOR	1.00
SERVICE TECHNICIAN	9.00
FACILITIES ATTENDANT	1.00
MAINTENANCE WORKER	1.00
	14.00

Summary - Initiatives

- Neighborhood Traffic Plan Implementation
- Active Transportation Plan
- Facilities Management
- Facilities Studies
 - PW Facilities Study
 - Civic Plaza Facilities Study
- Addition of Solar to PW Building
- Continued Transition to EV Fleet
- EV Infrastructure Plan



Summary - Challenges



- Local Matching Funds for Federal Grants
- Funding to Replace Retaining Walls
- Staffing Levels Inadequate as Indicated in Recent Service Studies
 - Fleet Maintenance
 - No additional space to add staff (-2 staff)
 - Facilities Maintenance
 - Addition of maintenance at new fires stations (-1 staff)
 - City expected service levels (-2 staff)
- Proactive, Systematic, Asset Management is Key
 - Better service to residents
 - Consistent, predictable budgeting
 - Less expense to maintain, than manage a crisis

Discussion

